Winter Strategy and Accreditation*

Activity	Relative indicator	Description of Indicator
Completing Plan, Do, Study, Act (PDSA) Cycles	QI1.3► B	*Must:* show evidence that you have conducted a quality improvement activity, such as a PDSA cycle or clinical audit, at least once every three years.
Utilise secure messaging	C6.3 ►C	*Could:* protect the patient's privacy when communicating electronically with or about patients by using a secure message system or other method of encryption, unless the patient has provided informed consent to their information being sent without such protection.
Education and use of Nepean Blue Mountains HealthPathways	GP2.3 ►A	*Must:* provide evidence that the practice team has been made aware of local healthcare providers.
Quality Improvement register to record improvements made as part of the Winter Strategy	QI1.1► D	*Must:* keep records of quality improvements made to the practice or practice systems in response to feedback, complaints or audits.
Encourage team building and communication by having regular practice team meetings to discuss the strategy and progress of the Winter Strategy.	C3.4►A	*Must:* Provide evidence that the practice team has had opportunities to discuss administrative matters. *Could:* keep a record of meetings. The most common way for practices to build teamwork is to schedule regular meetings where all members of the practice team are encouraged to contribute to discussions.
Extracting PENCAT Data on the patients that are enrolled in the Winter Strategy, identifying what areas of care are missing and working towards improving them.	QI1.3A	*Could:* Keep clinical data and reports, such as rates of childhood vaccinations, completed adult health checks and updated risk factors.
Attending Workshop one on February 13	GP3.1►A	*Must:* Members of our clinical team actively participate in continuing professional development (CPD) relevant to their position and in accordance with their legal and professional organisation's requirements

*Indicators in this document come from the RACGP 5th Edition Standards